



**ARKANSAS ASSOCIATION OF DECA**

**NOMINATION FORM FOR STATE OFFICE**

**OFFICE SOUGHT:** \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Home Address \_\_\_\_\_

City/Zip Code \_\_\_\_\_

Parents' Full Name \_\_\_\_\_

Name of School \_\_\_\_\_

Career Objective: \_\_\_\_\_

The candidate must attach three letters of recommendation. One letter from the local Chapter Advisor, one from a school official, and one from the student's employer must be included. If the candidate is a non-work based learning student, a letter from another current teacher may be substituted for the employer's letter.

Accomplishments as a DECA member: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Accomplishments, Honors, or Activities: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why do you wish to become a State DECA Officer? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Rules of Conduct for State Officers:**

Students serving as Officers for the Arkansas Association of DECA will be expected to lead by example. Misconduct of any kind is unacceptable. Officers are expected to display a positive attitude and fully cooperate with DECA officials at all times. Violations of conduct rules will fall into one of the following categories:

1. **Minor Violations:** Three minor rule violations during the course of the officer’s year of service may result in removal from office. Minor violations include being late for meetings or failing to complete assignments on time.
2. **Serious Violations:** Two serious rule violations during the course of the officer’s year of service may result in removal from office. Serious infractions include failing to attend an assigned meeting, failing to complete an assignment, or failing to follow instructions.
3. **Extreme Violations:** One extreme rule violation may result in immediate removal from office. Extreme violations include failing to attend Executive Committee meetings, failing to attend the International Conference, or failing to attend the Fall Regional Conference. Any use of illegal products or failure to comply with curfew at conferences will be considered extreme violations.

**Note:** The local DECA Chapter Advisor may resign his/her State Officer from office at any time for any reason.

**Endorsements:**

By signing below we, the parents/guardians, chapter advisor, and local school administrator agree to support the Officer. We will make sure that the Officer is properly chaperoned at all meetings and that the fewest number of days of school and/or work are missed. We agree that DECA is a co-curricular not an extra-curricular activity that builds leadership in the Officer and serves the community, school, state and nation, and all activities scheduled are essential and shall be attended by the officer and his/her advisor and supported by all parties to those endorsements.

I have read, studied and understand the above points. If elected to State office, I will carry out my responsibilities in accordance with these statements and understand that I can be removed from office at any time by the State Advisor if I do not completely adhere to the standards for State Officers.

\_\_\_\_\_  
Officer Candidate’s Signature

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Local School Administrator

\_\_\_\_\_  
Chapter Advisor

**\* STATE OFFICER CANDIDATES SHOULD MAKE SURE THEY ARE COMMITTED TO ATTENDING ALL REQUIRED FUNCTIONS IN THEIR ENTIRETY:**

1. International Career Development Conference. Travel to this conference should be coordinated with State Advisor.
2. Executive council meetings: held quarterly.
3. **President will attend all fall conferences in the state.**
4. Southern Region Leadership Conference. Travel to this conference should be coordinated with State Advisor.
5. State Officer Training.- both spring and fall.
6. Career and Technical Student Organization (CTSO) Day at the State Capitol in February.
7. State Career Development Conference.

**\*THERE WILL BE A REQUIRED ORGANIZATIONAL MEETING WITH OFFICERS AND THEIR ADVISORS, DATE AND LOCATION TO BE ANNOUNCED TO DISCUSS UNIFORMS AND TRAVEL TO ICDC. STATE OFFICER TRAINING WILL BE HELD AND ATTENDANCE IS MANDATORY.**